

**BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305**

MINUTES

WEDNESDAY, JANUARY 13, 2016

CALL TO ORDER: *Chair Figueroa called the meeting to order at 6:01 pm*

ROLL CALL: *Present: Chair Arlene Figueroa, Vice Chair Anthony McKinney, Committee Member Cindy Fosi, and Council Member Jeanine Tucker.*

Absent: Committee Member Evelyn Halbert.

There is currently one (1) Committee Vacancy

CONFLICT OF INTEREST

No conflict of Interest was declared.

1. PUBLIC BUSINESS FROM THE FLOOR

No public business from the floor was received.

2. ACTION & DISCUSSION ITEMS

Item 2.1: Approval of the November 4, 2015 Meeting Minutes

Motion to approve November 4, 2015 meeting minutes as is by Vice Chair McKinney, 2nd by Chair Figueroa.

Ayes: 3 Noes: 0 Abstentions: 0 Motion Passed 3-0

Item 2.2: 2014 City Council Recommendations Update

Marisela Garcia, Director of Finance, presented an update of the recommendations made by the 2014 Budget Advisory Committee.

A Motion to move forward with item #7 on the 2014 recommendations to be included in the discussions for the preparation of the 2016-17 budget was made by Vice Chair McKinney, and 2nd by Committee Member Fosi.

Ayes: 3 Noes: 0 Abstentions: 0 Motion Passed 3-0

Chair Figueroa would like to see the City advertise the Senior & Disabled garbage low-income rate program at the Farmers' Market.

Item 2.3: Vehicle Use Policy Review

Marisela Garcia, Director of Finance, presented the City's current Vehicle Use Policy as requested by the Budget Advisory Committee.

A Motion to recommend that the Vehicle Use Policy be disseminated to all employees by the Human Resources Division was made by Committee Member Fosi, 2nd by Chair Figueroa.

Ayes: 3 Noes: 0 Abstentions: 0 Motion Passed 3-0

Item 2.4 Fiscal Year 2016-17 Budget Preparation Calendar

The Committee reviewed the proposed dates for the Budget Advisory Committee meetings for February – June 2016 and recommended no changes. Council Member Jones Cruz advised the Committee that Vice Mayor Tucker (Committee Alternate) would be attending the June 8, 2016 meeting.

3. INFORMATIONAL ITEMS

No informational items were presented.

4. COMMENTS

Item 4.1: Staff Comments.

Marisela Garcia commented that she was looking forward to another great budget preparation season with the Committee.

Item 4.2: Council Liaison Comments.

Council Member Jones Cruz commented to the Committee that she had been re-appointed to the Committee and thanked staff for providing updates on the water, sewer, and garbage rate increases.

Item 4.3: Committee Member Comments.

Vice Chair McKinney stated he was looking forward to an outstanding 2016 and moving a lot of things forward like the Committee did in 2015.

5. ADJOURNMENT: *Chair Figueroa adjourned the meeting at 6:44 pm.*
