

**BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305**

AGENDA

WEDNESDAY, JUNE 8, 2016 6:00 PM

CALL TO ORDER: CHAIR ARLENE FIGUEROA

**ROLL CALL: Chair Arlene Figueroa
Vice Chair Anthony McKinney
Committee Member Cindy Fosi
Committee Member Evelyn Halbert
Committee Member Daniel Park
Council Member Leanne Jones Cruz**

CONFLICT OF INTEREST

Declaration by Committee Members who would have a direct Conflict of Interest on any scheduled item to be considered should be stated at this time.

1. PUBLIC BUSINESS FROM THE FLOOR (No action can be taken.)

At this time, members of the public may comment on any item not appearing on the agenda, and within the subject matter jurisdiction of the Committee.

2. ACTION & DISCUSSION ITEMS (These items will be individually discussed prior to Committee action)

Item 2.1: Approval of the May 18, 2016 Committee Meeting Minutes

Recommendation: Committee to Review and Approve Minutes by Roll Call.

Item 2.2: 2016 Budget Advisory Committee Recommendations

Recommendation: Committee to Discuss and Propose Recommendations for the City Council

3. INFORMATIONAL ITEMS (Informational Only – No action to be taken)

No Informational Items.

4. COMMENTS (Informational Only – No action to be taken)

Item 4.1: Staff Comments.

Item 4.2: Council Liaison Comments.

Item 4.3: Committee Member Comments.

5. ADJOURNMENT

AFFIDAVIT OF POSTING			
DATE:	June 2, 2016	TIME:	9:30 AM
NAME:	Marisela H. Garcia	TITLE:	Director of Finance

Notice Regarding Americans with Disabilities Act:

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (209) 863-7122. Notification 48-hours before the meeting will enable the Committee to make reasonable arrangements to ensure accessibility to this meeting [28 CFR 35.102.35.104 ADA Title II].

Notice Regarding Non-English Speakers:

Pursuant to California Constitution Article III, Section IV, establishing English as the official language for the State of California, and in accordance with California Code of Civil Procedures Section 185, which requires proceedings before any State Court to be in English, notice is hereby given that all proceedings before the Budget Advisory Committee shall be in English and anyone wishing to address the Committee is required to have a translator present who will take an oath to make an accurate translation from any language not English into the English language.

Any documents, not privileged or of a closed session, produced by Budget Advisory Committee staff and distributed to a majority of the Budget Advisory Committee regarding any item on this agenda will be made available at City Hall South, 6617 Third Street, Riverbank, CA.

Agenda Item 2.1

**BUDGET ADVISORY COMMITTEE
RIVERBANK CITY HALL NORTH
COUNCIL CHAMBER
6707 THIRD STREET
RIVERBANK CA 95367-2305**

MINUTES

WEDNESDAY, MAY 18, 2016

CALL TO ORDER: *Chair Figueroa called the meeting to order at 6:00 pm*

ROLL CALL: *Present: Chair Arlene Figueroa, Vice Chair Anthony McKinney, Committee Members Evelyn Halbert and Cindy Fosi, and Council Member Leanne Jones Cruz.*

Absent: Committee Member Daniel Park.

CONFLICT OF INTEREST

No conflict of interest was declared.

1. PUBLIC BUSINESS FROM THE FLOOR

No public business from the floor was received.

2. ACTION & DISCUSSION ITEMS (These items will be individually discussed prior to Committee action)

Item 2.1: Approval of the April 13, 2016 Committee Meeting Minutes

Committee Member Halbert joined the meeting at 6:02 pm.

Motion to approve April 13, 2016 meeting minutes as is by Vice Chair McKinney, 2nd by Chair Figueroa.

Ayes: 3 Noes: 0 Abstentions: 1 (Fosi) Motion Passed 3-0

Item 2.2: Review of Fiscal Year 2016-17 Police Services Proposed Budget

Chief Erin Kiely with the Riverbank Police Services, provided an overview of the Sheriff's Department budget for the 2016-17 fiscal year.

Item 2.3: Overview of Fiscal Year 2016-17 General Fund Proposed Budget

Marisela Garcia, Director of Finance, provided an overview of the Fiscal Year 2016-17 proposed budget.

Item 2.4: Review of Fiscal Year 2016-17 New Appropriation Requests

Agenda Item 2.1

Marisela Garcia, Director of Finance, provided an overview of the Fiscal Year 2016-17 New Appropriation Expense. Ms. Garcia mentioned that although all of them are being presented, not all will be considered for funding.

3. INFORMATIONAL ITEMS (Informational Only – No action to be taken)

No informational items were presented.

4. COMMENTS (Informational Only – No action to be taken)

Item 4.1: Staff Comments.

Staff made the following comments to the Committee:

*Budget Workshop: Monday, May 23, 2016 @ 6:00 pm
Next Committee Meeting: June 8, 2016*

Item 4.2: Council Liaison Comments.

None.

Item 4.3: Committee Member Comments.

Vice Chair McKinney commented on the great job that staff was doing in keeping the Committee well-informed and the positive direction that the City was moving in.

Chair Figueroa seconded the Vice Chair's comments.

5. ADJOURNMENT *Chair Figueroa adjourned the meeting at 7:24 pm*

BUDGET ADVISORY COMMITTEE
AGENDA ITEM NO. 2.2

Meeting Date:	June 8, 2016
Subject/ Title:	2016 Budget Advisory Committee Recommendations
Submitted by:	Marisela H. Garcia, Director of Finance

SUMMARY:

Over the course of the past several months, the Budget Advisory Committee has had the opportunity to gauge the status of the General Fund, including revenue projections as well as recommended expenditures from all major funds, including enterprise funds such as Water & Sewer.

A vital component to the duties of the Budget Advisory Committee is the formulation of recommendations that are made directly to the City Council. These recommendations should serve to provide the Council information on potential revenue sources that are currently not being taken advantage of, or methods in which expenditures could be decreased.

In the past, the Committee has focused on expenditure reductions that could provide both short-term and long-term savings to the City. These expenditure-savings recommendations ranged from personnel savings to utility savings to specific line item reductions in individual budgets or the delay of equipment and projects that have been requested.

This 2016 Budget Advisory Committee has reached a point where recommendations can begin to be formulated. A consensus should be reached on these recommendations and the results will be presented to the City Council at the Annual Budget Adoption to be held on June 28, 2016.

One recommendation that has discussed in a past meeting is the following:

1. The City should explore the possibility of considering a Resolution or an Ordinance that would establish "No Parking Days" on days when the street sweeper is scheduled to go through a street.